

NIELIT/CH/ADMN-02/2024/ 157

Dated: 9th January, 2024

OFFICE ORDER

Keeping in view the growth of Centre in terms of various activities being taken up in the field of IECT, skilling & towards self-sustainability, it has been decided by the Competent Authority that The **Relations, Branding & Business Development Section** is hereby created to enhance the business activities of the Centre in terms of revenue & branding. The Section will undertake the following activities:

- i. Addition to pool of NIELIT Accreditation, Facilitation and NSQF Centres/TPs.
 - ii. Inclusion of NIELIT Courses as per New Education policy for class VI to XII by UT Chandigarh, States of Punjab and Haryana.
 - iii. Inclusion of NIELIT Courses as one of the modules in existing formal & skilling courses run by UT Education Chandigarh, State of Punjab and Haryana.
 - iv. Enhancement of Corporate Trainings.
 - v. Expansion & Scope of examination activities
 - vi. Tie up with Academic Institutes of Regions for getting internship & Other business activities.
 - vii. Any other activities as deemed fit for increasing revenue & branding of the Centre.
2. Ms. Sunita Goyle, Scientist 'F' will head the Section and will report to Executive Director. Shri Gurpreet Singh, Scientist 'D' will assist her in handling these activities. Ms. Meenu Dhir, Scientist 'E' and Shri Sachin Chandra, Scientist 'D' will assist Ms. Sunita Goyle, Scientist 'F' on need basis in addition to their existing duties & responsibilities.
3. Shri Jitendra Bhatia, Scientist 'D' will head the FMG Section (including NCPUL Manpower) with immediate effect and will report to Executive Director, NIELIT Ropar.

This issues with the approval of Executive Director.

To

All Concerned

Arvind Rawat
9-1-24

(Arvind Rawat)

Joint Director[F&A] (Admin)

Copy to:

1. Assistant Director (Finance)
2. Vigilance Officer
3. All Staff Members
4. Executive Director's Office
5. Ms. Suman, Sr. Technical Officer – with a request to upload on the website of the Centre.
6. Personal files
7. Hindi Section – To issue Hindi Version of the above order.
8. Notice Boards